



Complete Event Services & Catering for Private Residence Celebrations

Congratulations in holding your special event here on the West Coast of Florida.

Event Concepts . FL / Catering By Robert and our team of professionals, are here to help every step of the way. Our 30 years of experience in hosting small and large events here in the Sunshine State, offers a unique, personalized approach required for the success of your celebration.

We can further customize your stay/celebration here, but here is our basic event package that includes the essentials you will need for advance planning, vendor acquisition, on-site coordination, hard goods rentals, décor, linens, staffing, and food/non-alcoholic beverage catering.

\$5995.00 up to 50 guests
plus 7% tax and 22% gratuity/service charge
(Each guest over 50 is \$69.95 per person)

Everything below is included:

EVENT PLANNING SERVICES

Whether planning locally or from a distance, we provide 24/7 assistance via phone call, email and text. Weddings are emotional and financial investments. So we make every effort to answer your questions in a timely fashion. From your own personal event designer who helps you create your special guest table look, to assistance in acquiring hotel room blocks and additional vendors, we are your one-stop-shop for your destination wedding.

CATERING AND OPEN BAR SERVICE

A full selection of displayed or hand-passed hors d'oeuvres along with a **freshly prepared buffet, station, or sit down dinner format is part of this package**. Also, we include a bartender, all mixers, ice, soft drinks, garnishes, cups, and LIQUOR liability insurance for YOUR ALCOHOL you provide.

http://www.floridalovesweddings.com/FLW_Buffet-Station_Menus.pdf

http://www.floridalovesweddings.com/Sit_Down_Menus_for_Private_Home_Packages.pdf

http://www.floridalovesweddings.com/Hors_d_oeuvres_Options_for_FLW.pdf

Up to 35 Guests: Taste Around Tampa Menu / Sit Down Base Menu with Hand Passed Hors d'oeuvres III and IV
36 - 75 Guests: Gold Medallion Menu / Sit Down Base Menu with Hand Passed Hors d'oeuvres II
76+ Guests: Doubloon Menu / Base Price for Sit Down Style

Event Concepts & Catering . FL LLC /dba Catering By Robert
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SITE LOGISTICS / FORMAT

Private vacation rental homes that allow on-site events often have restrictions or special requirements for valet, off-site parking, or shuttle. We make it a priority to understand your vision and the unique features of the property you have chosen. If possible, we do a site visit with you or the owner that translates into a complete functional event layout and timeline.

HARD GOODS

We provide all basic table and chair needs for your event including their delivery, set-up, moving, and removal. Chairs can be basic white uncovered folding style or folding chairs that are covered with our in-house white, black, or champagne satin chair covers. Chairs are first placed in the ceremony area and then moved to the reception.

DÉCOR

- ~ Floor length white, navy, champagne, rose gold or black linen tablecloths
 - ~ Chair covers and ties / or uncovered white garden chairs
 - ~ Any color linen napkins and table runners
 - ~ Fine China or Acrylic Cocktail Plates
 - ~ Water goblets, champagne glasses and mason jars
 - ~ Votive candles, mirror rounds or squares
 - ~ Choice of up to 22 different guest table centerpieces that are stand-alone or available for fresh florals provided by a florist
 - ~ All other tables and stations covered (floor length) and decorated in your choice of colors/ fabrics.
- These include the cake table, buffet, bar, sign-in, sweetheart or head table, dj table, and any others required.
- ~ Huge selection of vintage and modern tabletop décor
 - ~ FULL custom styling

PROFESSIONAL PERSONNEL

Besides your event planner, we provide a **day-of coordinator** to work with you, your vendors, and the property owner/agent.

- Banquet Captain and one server per two to three guest tables
- Utility and set up staff
- Culinary/Chef Staff

FIVE COMPLETE HOURS OF CONTINUOUS EVENT TIME (from start of ceremony through of the reception)

OPTIONAL SERVICES

- ~ Tents, upgraded hard goods such as lounge furnishings, specialty lighting
- ~ Tiered wedding cake or small cake with miniature cupcakes/other desserts
 - ~ Upgraded chairs and specialty lounge or vintage furniture
 - ~ Decorative Lighting
 - ~ DJ services (for both ceremony and reception) / live entertainment
 - ~ Ceremony Officiant
 - ~ Photography and Videography Services
- ~ Fresh flowers for ceremony personal flowers AND/OR guest table centerpieces
 - ~ Mobile Make-Up and Hair
- ~ Acquisition of custom specialty linens and other decorative features such as ice sculptures, ice luges, draping, foliage rental
 - ~ Valet, shuttle, limo and parking services

DOES NOT INCLUDE

Vacation rental overnight charges, cleaning or event fees for the property.

NOTE:

Some properties assess a percentage charge on top of catering and rentals. This cost will be passed onto the client.